

## PCSec: Payment on partly paid shares

The special share transaction **Payment on partly paid shares** can be used to record a payment made on shares that were originally issued as either nil or partly paid.

In this example, the current shareholder David Christopher Barrington was originally allotted 1,000 shares as nil paid up (no consideration paid).

Share Allotment : Maintain

Name: PCSec Share Example Limited Code: 01234567

Share Class: 01 Ordinary

Authorised: 10000 Issued and Confirmed: 2000

Allottee: Mr David Christopher Barrington Code: BARRI DC

Date Of Application: 17/01/2010 Total Paid (Cash): 0.00

Date Of Registration: 17/01/2010 Total Paid (Non-Cash): 0.00

Confirmed: Yes Electronically Filed:

No. Of Shares: 1000 Certificate Number: 2

Price Per Share: 1.00 Sealing Number: 0

Paid Up Amount Per Share: 0.00

Beneficial Owner:

Remarks:

Delete OK Cancel Help

On 30 April 2010 David Christopher Barrington made a payment of £600 on his shares, making them partly paid up.

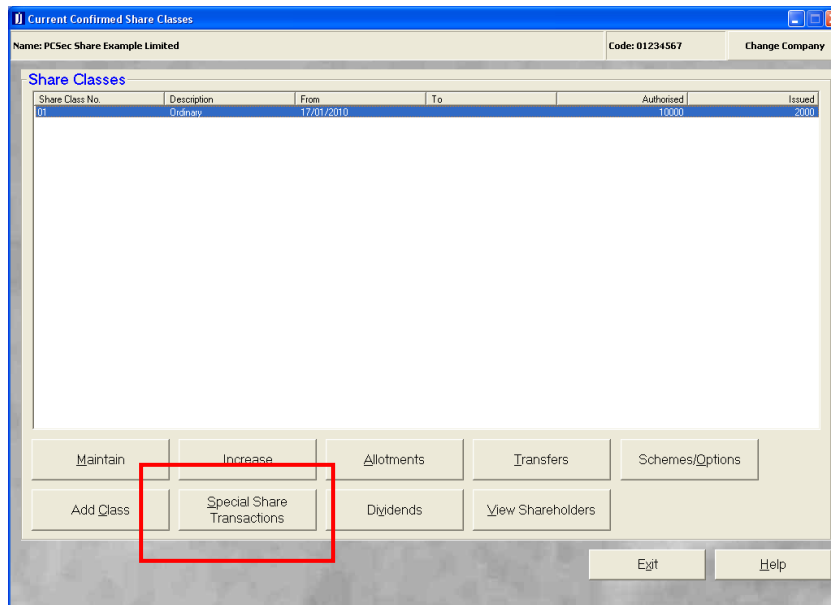
On 30 June 2010 David Christopher Barrington made a final payment of £400, making them fully paid up.

To update PCSec with this information we need to carry out the following steps:

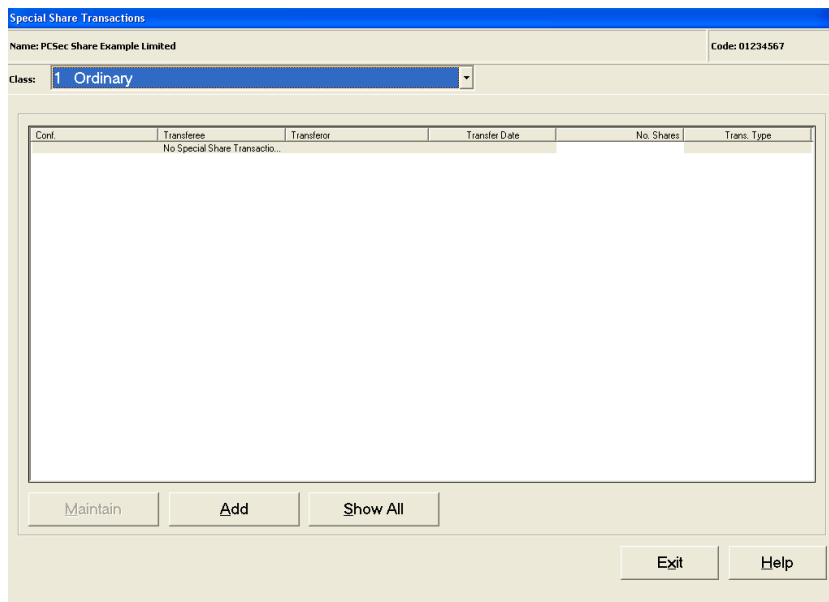
1. Add a payment on partly paid shares of £600 on 30/04/2010
2. Add a payment on partly paid shares of £400 on 30/06/2010

## Step 1: Payment on partly paid shares of £600 on 30/04/2010

In the **Share Classes** screen select **Share Class No 1 Ordinary** click on the **Special Share Transactions** button



Ensure Class is set to **Ordinary** and click on the **Add** button.



In **Transaction Type** select **Payment on partly paid shares**

**Add Special ShareTransaction**

Name: PCSec Share Example Limited Code: 01234567

Transaction Type: **Payment on partly paid shares**

Holder Code: [Empty]

Select a transaction:

- Payment on partly paid shares
- Conversion to bearer warrant
- Conversion from bearer warrant
- Conversion to another class
- Subdivision
- Consolidation
- Forfeiture
- Redemption of shares by company

OK Cancel Help

Only shareholders with a nil or partly paid up shareholding will be displayed. Select the shareholder now making a payment and click **OK**.

**Add Special ShareTransaction**

Name: PCSec Share Example Limited Code: 01234567

Transaction Type: Payment on partly paid shares

Holder Code	Share Holder N...	Paid Up Price	Shareholding
BARRI DC	David Christoph...	0.00	1000

OK Cancel Help

Complete the purchase of own shares as follows:

**Date of Registration:** 30/04/2010 (being the date the payment was made)

**Number of Shares:** 1000 (the number of shares on which a payment is being made)

**Shares Surrendered:** 1000 (the number of nil/partly paid shares held)

**Paid Up Amount:** 0.60 as the amount now paid up on each individual share (not the total amount being paid of £600)

**Remarks:** You can enter any of your own remarks or notes connected with the payment.

**Special Share Transaction: Payment on partly paid shares**

Name: **PCSec Share Example Limited** Code: **01234567**

Share Class: 1 Ordinary

Share Holder  
BARRI DC Mr David Christopher Barrington

Member Shareholding £1 Ordinary shares held:1000 Confirmed Yes

Date of Registration 30/04/2010

Number Of Shares 1000 Certificate Number 0

Shares Surrendered 1000 Sealing Number 0

Balancing Shares 0 Balancing Share Cert. Number 0

Paid Up Amount 0.60 Balancing Sealing Number 0

Beneficial Owner

Remarks

Delete OK Cancel Help

Click **OK** to save the payment on partly paid shares.

**Special Share Transactions**

Name: **PCSec Share Example Limited** Code: **01234567**

Class: 1 Ordinary

Conf.	Transferee	Transferor	Transfer Date	No. Shares	Trans. Type
Y	Barrington, David Christopher	Barrington, David Christopher	30/04/2010	1000	PADUP

David Christopher Barrington will now be showing 1,000 shares with a price per share (nominal value) of £1 and Paid Up amount of £0.60 per share.

**Share Transfers : Add New Transfer**

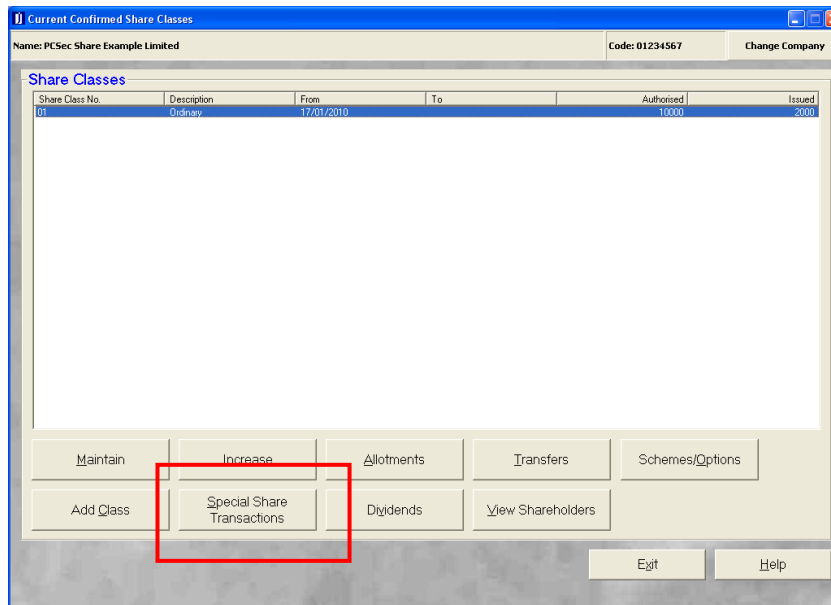
Name: **PCSec Share Example Limited** Code: **01234567**

Share Class: 01 Ordinary

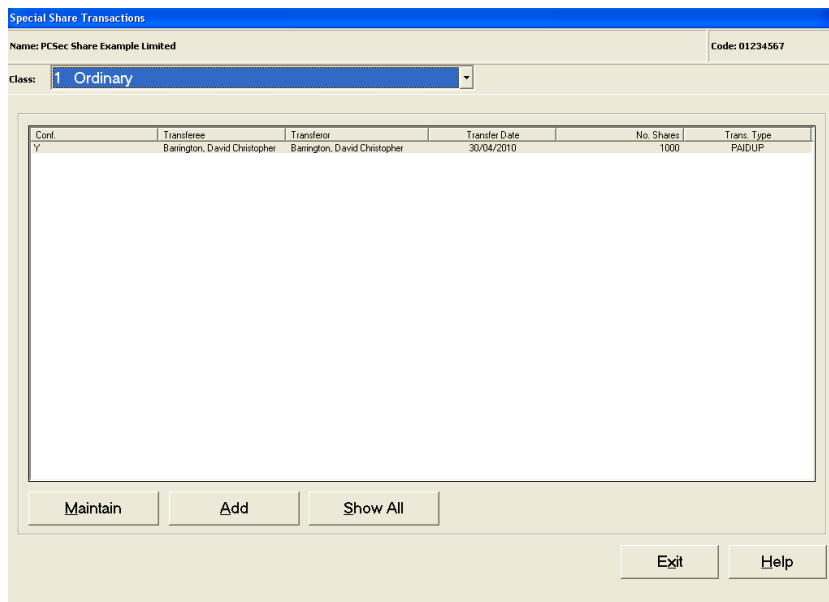
	Full Name	Shares	Price	Paid Up
Transferor	Albert Nigel	500	£1	£1
	Albert Nigel	500	£1	£1
	Barrington David Christopher	1000	£1	£0.60
Transferee	Cole Paul	300	£1	£1
	David Robert	200	£1	£1

## Step 2: Final payment on partly paid shares of £400 on 30/06/2010

In the **Share Classes** screen select **Share Class No 1 Ordinary** click on the **Special Share Transactions** button



Ensure Class is set to **Ordinary** and click on the **Add** button.



In **Transaction Type** select **Payment on partly paid shares**

Holder Code	Share Holder N...	Paid Up Price	Shareholding
BARRI DC	David Christoph...	0.60	1000

Only shareholders with a nil or partly paid up shareholding will be displayed. Select the shareholder now making a payment and click **OK**.

Complete the purchase of own shares as follows:

**Date of Registration:** 30/06/2010 (being the date the payment was made)

**Number of Shares:** 1000 (the number of shares on which a payment is being made)

**Shares Surrendered:** 1000 (the number of nil/partly paid shares held)

**Paid Up Amount:** 1.00 as the amount now paid up on each individual share (not the amount being paid of £0.40 per share or the total amount of £400)

**Confirmed:** Yes

**Remarks:** You can enter any of your own remarks or notes connected with the payment.

**Special Share Transaction: Payment on partly paid shares**

Name: **PCSec Share Example Limited** Code: **01234567**

Share Class: 1 Ordinary

Share Holder: BARRI DC Mr David Christopher Barrington

Member Shareholding: £1 Ordinary shares held: 1000 Confirmed: Yes

Date of Registration: 30/06/2010

Number Of Shares: 1000 Certificate Number: 0

Shares Surrendered: 1000 Sealing Number: 0

Balancing Shares: 0 Balancing Share Cert. Number: 0

Paid Up Amount: 1.00 Balancing Sealing Number: 0

Beneficial Owner:

Remarks:

OK Cancel Help

Click **OK** to save the payment on partly paid shares.

**Special Share Transactions**

Name: **PCSec Share Example Limited** Code: **01234567**

Class: **1 Ordinary**

Cont.	Transferee	Transferor	Transfer Date	No. Shares	Trans. Type
Y	Barrington, David Christopher	Barrington, David Christopher	30/04/2010	1000	PAIDUP
Y	Barrington, David Christopher	Barrington, David Christopher	30/06/2010	1000	PAIDUP

David Christopher Barrington will now be showing 1,000 shares with a Price Per Share (nominal value) of £1 and Paid Up amount of £1 per share.

**Share Transfers : Add New Transfer**

Name: **PCSec Share Example Limited** Code: **01234567**

Share Class: 01 Ordinary

	Full Name	Shares	Price	Paid Up
Transferor	Albert Nigel	500	£1	£1
	Barrington David Christopher	1000	£1	£1
Transferee	Cole Paul	300	£1	£1
	David Robert	200	£1	£1